

## Fundraising Request Form

All fundraisers at UUS must be reviewed by the Finance Committee and approved by the Board of Trustees.

The following form must be completed and sent to [finance@uusic.org](mailto:finance@uusic.org) two weeks in advance of the fundraiser start date (later submissions will be reviewed in special circumstances).

### Fundraiser Name and Description:

### Type of Fundraiser:

- Collect money (optional: Goal: \$\_\_\_\_\_)
- Collect goods
- Sell tickets or goods

### What organization or issue will the funds support?

### Date(s)/duration:

### Location:

- Virtual/Monetary Collection only  
*(Contact the office for details on the donation process and if you'd like a special giving link created)*
- At UUS (Please complete Event Request Form to request rooms and identify needs)
- Offsite (Please inform the office of the location and event details)
- We would like to put out a collection bin or box at UUS:  In Vestibule  In Atrium  
*(Please contact the office if you need to use one of UUS's bins)*
- We would like to store goods to be sold in the vestibule  
*(If you are hoping to store goods inside the building, please fill out an Event Request Form)*

### Who is Organizing This Fundraiser?

**Leader/Chair Name:**

**Leader/ Chair Phone and email:**

**Name of UUS Group Sponsoring Fundraiser (if applicable):**

### How does this fundraiser support UUS's mission, values, or goals?